

SUNSET SANDS COMMUNITY ASSOCIATION

BOARD MEETING MINUTES

September 21, 2013

BOARD MEMBERS

<u>PRESIDENT</u>	<u>THOMAS MANNING</u>	<u>360-665-0084</u>
<u>VICE PRESIDENT</u>	<u>JAN TAYLOR</u>	<u>503-543-3934</u>
<u>SECRETARY</u>	<u>TANYA HOFFMANN</u>	<u>503-314-9570</u>
<u>TREASURER</u>	<u>SHERON HUISMAN</u>	<u>360-665-0710</u>
<u>MAINTENANCE</u>	<u>BILL HUISMAN</u>	<u>360-665-0710</u>
<u>DEVELOPMENT</u>	<u>WAYNE FRYE</u>	<u>360-665-2989</u>
<u>ENVIROMENTAL</u>	<u>ROGER TAYLOR</u>	<u>503-780-3837</u>

PRESENT: Tom Manning, Jan Taylor, Tanya Hoffmann, Sheron Huisman, Bill Huisman, Wayne Frye, Roger Taylor

Welcome: President, Tom Manning welcomed the members and called the meeting to order at 9:30 a.m.

MEMBER COMMENTS: A member would like the address to make concerns about road condition put on the website. Another member indicated that she had heard that all the trees from the Nature Trail to the lake was going to be removed. President Tom Manning assured her that only the dangerous trees are going to be removed. The member also mentioned that an ATV has been running the trail after dark. (This needs to be reported to President Tom Manning or another board member immediately) No motorized vehicles should be on the trail. A member asked for clarification on guests in the park. President Manning indicated they need to be with a member or have a member's key card in their possession to indicate they have permission from a member.

August Minutes: A motion to accept the August minutes was made by Roger Taylor and 2nd by Sheron Huisman, no further discussion, motion passed.

President's Report: Tom Manning

Tom Manning read a complaint about the For Sale Signs at the entrance to Sunset Sands. Unfortunately, the signs are on the County Right of Way so Sunset Sands has no right to have them removed.

The property owner along the Nature Trail would like more Private Property signs posted along the trail. Apparently, walkers have been straying off the trail onto his property.

Pam Reynolds has come up with a form to use for property violations. A couple of issues we will be looking for is: tarps, garbage, outhouses, yard maintenance.

Tom Manning has put out a Sunset Sands Telegraph. It talks about the Park Rules & Regulations and also the State Law that prohibits burning trash. It will give you a \$14,000 fine if caught.

The Board will be meeting with our new attorney, Heather Reynolds tomorrow.

A motion to accept the President's Report was made by Tanya Hoffmann and 2nd by Roger Taylor, no further discussion, motion passed.

Vice Presidents Comments: Jan Taylor

Jan Taylor and Tanya Hoffmann will be meeting with Fun Beach tomorrow to go over website information. Fun Beach is willing to help with the events page for the website, as well as come take some more professional type pictures and anything else we need in putting a marketing packet together.

A motion to accept the Vice President's Report was made by Tom Manning and 2nd by Roger Taylor, no further discussion, motion passed.

Treasurer's Report: Sheron Huisman

The Board has decided to bring on an Assistant Treasurer to help Sheron Huisman. Sherry Mullinnex has volunteered. President Tom Manning indicated she would not have voting rights. Tom also asked the membership for any comments for adding the Assistant. The only comment was: that position is a lot of work and she needs an Assistant.

A motion to accept Sherry Mullinnex as the Assistant Treasurer was made by Roger Taylor and 2nd by Bill Huisman, no further discussion, motion passed.

Sheron gave an early reminder about up-coming dues. Dues notices will be sent out in October and dues are due by January 31, 2014. Dues are late effective February 1, 2014.

The August Profit & Loss summary is below if you didn't pick one up.

Income

Member's Dues	\$	125.00		
Club House Rental	\$	25.00		
Interest	\$	0.00		
Other Income	\$	30.00		
Late Fee	\$	<u>25.00</u>		
Total	\$	205.00		
			Total Income	\$ 205.00

Expenses

Administrative				
Legal/Prof Fees	\$	12.50		
Printing & Reproduction	\$	<u>0.00</u>		
Total	\$	12.50		

Maintenance

Cleaning Service	\$	0.00		
Maintenance Fuel	\$	6.16		
Service & Parts	\$	<u>0.00</u>		
Total	\$	6.66		

Utilities, Business

Telephone	\$	105.85		
Garbage	\$	18.39		
Gas & Electric	\$	0.00		
Water	\$	<u>0.00</u>		
Total	\$	124.24		

Total Expenses	\$	<u>142.90</u>
Net Income	\$	62.10

A motion to accept the Treasurer's Report was made by Roger Taylor and 2nd by Tom Manning, no further discussion, motion passed.

Secretary Comments: Tanya Hoffmann

Nothing new to report, still working on the website keeping everything up to date. If you ever notice any incorrect information, please let Tanya know. Check the website often to see what's happening in Sunset Sands. The website address is: www.sunsetsands.net check it out. If you would like anything added, please email Tanya@sunsetsands.net if you would like to submit any of your favorite pictures of Sunset Sands or the surrounding area/activities, they can be posted to our gallery page.

President Tom Manning indicated that the 5 year plan has now been signed by the Board and will be posted on the website. He also indicated that the computer in the clubhouse has the Sunset Sands Home Page as the default when you open up the internet. Everyone is welcome to use the computer in the clubhouse.

A motion to accept the Secretary's Report was made by Jan Taylor and 2nd by Sheron Huisman, no further discussion, motion passed.

Maintenance Report: Bill Huisman

All the benches have been assembled and two of them have been installed, one on Shorty's Island and one on the pathway to the bath house. We still have a couple benches available for purchase, please contact Bill Huisman.

Bill Huisman will start making additional signs for the park. Roger Taylor and Bill Huisman have started working on the upkeep on the bridge to Shorty's Island. They are both also mowing the park area until next spring when we will look for another landscaper to take over.

The logger will begin the logging in November. Roger Taylor indicated that when the logger drops the trees all the limbs and debris will be the responsibility of the homeowner. The Board needs names of the elderly or disabled that may need assistance to contact the Board, their name will be put on a list and we will get assistance for cleaning up their property. This logging program is saving homeowners money, it would normally cost \$400-\$600 a tree to hire someone to take it down. There was a suggestion from the membership to rent a chipper to clean up the branches. That leaves the question of what do we do with the chips?

A motion to accept the Maintenance Report was made by Roger Taylor and 2nd by Wayne Frye, no further discussion, motion passed.

Development Report: Wayne Frye

Things have been slow, nothing to report this month, Wayne Frye did talk with Pam Reynolds about the Architectural Committee.

Tom Manning made a motion to accept the maintenance report, Roger Taylor 2nd, no further discussion, motion passed.

Environmental Report: Roger Taylor

Jan and Roger Taylor have planted some new plants around the club house, the rose bushes will be pulled out, if anyone is interested in them please come and remove the rose bushes you would like. Any plants being removed will be replaced with low maintenance plants.

Sometime in October Roger Taylor and/or Bill Huisman will be stripping the brush away from

the roadway in the Park area.

We are looking into getting prices to replace the roof of the shop, we will buy enough materials to also re-roof the clubhouse. The extra materials will be stored until needed. We should be able to get a better price by buying a larger quantity.

While the Taylor's and Huisman's were on vacation, they saw some boat docks that would work well for Sunset Sands. We would not have to penetrate the water to install it. It could save a lot of money and permit issues. We are still looking into it.

The grass along the lake and lagoon will be removed or sprayed next spring.

Ron Knecht commented that he has measured the path starting at the gate and along the lagoon to Shorty's Island and continuing around the lagoon to the Sunset Trails Nature Path and back out to the gate is 1 mile. A new overhead photo will be posted to the website picture gallery.

A motion to accept the Environmental Report was made by Tanya Hoffmann and 2nd by Bill Huisman, no further discussion, motion passed.

Old Business:

If you have a new address or email address, send the updates to Sheron Huisman or Tanya Hoffmann.

The Board will be meeting with the new attorney to go over the By-Laws and updates to our governing documents. We will be adding the phrase "Members in Good Standing" meaning dues have been paid and no violations against the property.

New Business:

Special Board Meetings – This is to notify our membership that the Board of Directors has set aside 1 day a week, every Wednesday from 6:00 PM – 9:00 PM if needed. It will be posted at the clubhouse when in session.

Don't forget to submit your Volunteer Hours for the drawing next June for the green picnic table.

New gate and security for the Park Area. We are looking at replacing and putting in a walking gate to keep trespassers out. A suggestion was putting a walk gate with tight turns so horses and motor vehicles can't make the turns to come in. Another member still thinks a card reader is still the best idea.

Member Comments:

A member asked if the bridge to Shorty's Island is safe for people. The response is, "Yes, the bridge would support people it just isn't able to safely support a horse which we did see on the bridge at one time".

A member is concerned about the tree cutting not starting till November. The response was, "all the other delays were not due to the logger, he needed to wait till the County was finished with their trimmings and wait till his slow season began".

Meeting was adjourned at 10:23 a.m.

Next meeting is October 19, 2013, 9:30 AM