

SUNSET SANDS COMMUNITY ASSOCIATION
BOARD MEETING MINUTES
May 18, 2013
BOARD MEMBERS

<u>PRESIDENT</u>	<u>THOMAS MANNING</u>	<u>360-665-0084</u>
<u>VICE PRESIDENT</u>	<u>PAM REYNOLDS</u>	<u>503-616-1249</u>
<u>SECRETARY</u>	<u>TANYA HOFFMANN</u>	<u>503-314-9570</u>
<u>TREASURER</u>	<u>SHERON HUISMAN</u>	<u>360-665-0710</u>
<u>MAINTENANCE</u>	<u>BILL HUISMAN</u>	<u>360-665-0710</u>
<u>DEVELOPMENT</u>	<u>WAYNE FRYE</u>	<u>360-665-2989</u>
<u>ENVIROMENTAL</u>	<u>ROGER TAYLOR</u>	<u>503-780-3837</u>

PRESENT: Tom Manning, Tanya Hoffmann, Sheron Huisman, Bill Huisman

ABSENT: Pam Reynolds, Wayne Frye, Roger Taylor

Welcome: President, Tom Manning welcomed the members and called the meeting to order at 9:30 a.m. The board appreciates the membership with their support of changes.

MEMBER COMMENTS: Members indicated their concern of the county road conditions and speeding: Is Sunset Sands on the schedule for paving? Possible speed bumps to keep traffic slower? Having a mobile radar unit put in Sunset Sands. Another concern is the high water bills when you're on vacation; it was mentioned that we had a different system before. It was also brought up that there is going to be an opening on the water district board, if interested you should check into it.

April Minutes: A motion to accept the April minutes was made by Tanya Hoffmann and 2nd by Bill Huisman, no discussion, motion passed.

President's Report: Tom Manning

Draft Enforcement Fees and Policies are back from the attorney. We have the final mark up and the attorney has indicated that we can't use the document until he's paid. The attorney has not finished all the work yet, has not provided us with a bill yet, so we have not paid him yet. This has been in the works for approximately 6 months, we will be changing attorneys when this is complete.

Tom indicated the By-Laws need to be reviewed and updated. He will set the computer in the clubhouse up where the home page goes directly to the By-Laws for anyone that wants to come to the clubhouse to review them and make comments. Tom will also hook the TV back up with a DVD player so members can watch movies or if they have a Netflix account they can log in and watch Netflix movies/shows.

Sheron indicated the Spring/Summer Newsletter with the budget and proxy will be mailed out on Tuesday, May 21st. It will be printed in black and white for approximately \$71. To have them printed in color would have cost approximately \$400.

Vice Presidents Comments: Pam Reynolds

Pam has a big report but is on a cruise so we will hear her report when she returns. However, the Annual Meeting and BBQ is Saturday, June 22nd. The Association will provide meat & soft drinks, the members provide the potluck dishes. We usually have around 50 members in attendance. The meeting will begin at 10:00 AM with the BBQ following.

Treasurer's Report: Sheron Huisman

The Association is processing 5 foreclosures for a cost of \$5708.63. Foreclosures are properties that are on the books for 3 years going into the 4th year. Members have 3 years to pay their dues, the 4th year the Association has the right to foreclose on the property. If the county forecloses due to back taxes, the Association has to pay one years worth of back taxes before we are eligible to receive any of the foreclosed proceeds to cover any of our expenses.

The April Profit & Loss summary is below if you didn't pick one up.

Income

Member's Dues	\$ 1,375.00
Club House Rental	\$ 150.00
Interest Income	\$ 7.76
Late Fee	<u>\$ 200.00</u>
Total	\$ 1,732.76

Total Income \$ 1,732.76

Expenses

Administrative Business	
Insurance, Bus.	\$ 796.50
Bank Fee	\$ 12.50
Printing & Reproduction	<u>\$ 29.00</u>
Total	\$ 838.00

Maintenance	
Supplies	\$ 88.70
Fuel	\$ 104.45
Equipment Rental	\$ 778.31
Yard Service	\$ 795.03
Materials	<u>\$ 121.07</u>
Total	\$ 1,887.56

Utilities, Business	
Telephone	\$ 96.77
Garbage	\$ 18.18
Gas & Electric	\$ 150.48
Water	<u>\$ 46.30</u>
Total	\$ 311.73

Total Expenses \$ 3,037.29

Net Income \$ - 1,294.53

Bill Huisman made a motion to accept the Treasurer's Report, Tanya Hoffmann 2nd, no further discussion, motion passed.

Secretary Comments: Tanya Hoffmann

I am still fine tuning the website. Upcoming events will be posted on the home page. Check back often to see what's happening in Sunset Sands. The website address is:

www.sunsetsands.net check it out. If you would like anything added, please email Tanya@sunsetsands.net if you would like to submit any of your favorite pictures of Sunset Sands or the surrounding area/activities, they can be posted to our gallery page.

Bill Huisman made a motion to accept the secretary's report, Sheron Huisman 2nd, no further discussion, motion passed.

Maintenance Report: Bill Huisman

The playground equipment has been installed and it looks great. The telephone line has been moved so the main phone will be moved to the shop area. The new picnic tables have been assembled and placed and two (2) benches have been purchased. The benches are 6 feet long, galvanized stand with cedar planks, it will come with a name plate. The benches can be placed in the area of your choice and will be mounted in cement. The cost is \$150.00 per bench. We are still looking into security cameras and signage.

A big **THANK YOU** to the volunteers that helped with the playground equipment: Butch, Gary, Bob, Ron, Mike. We still need **VOLUNTEERS**, there is still a lot that needs to be done. Don't forget every time you volunteer, your name goes into the pot for the drawing for the picnic table that will be given away at the annual meeting in 2014. The picnic table is on display in the clubhouse.

Sheron Huisman made a motion to accept the maintenance report, Tanya Hoffmann 2nd, no further discussion, motion passed.

Development Report: Wayne Frye

We received Wayne's report by email, but will save it till next month when he returns.

Environmental Report: Roger Taylor

Roger was absent, his report will be given next month.

Tom indicated he is on the Lake Project Committee looking at moving the boat ramp onto our property. Danger tree removal will start in October by Johnson logging. If you haven't signed a liability release form for removing trees on your property, you can get the form off the website, complete it and return it to Roger or Bill.

Old Business:

If you have a new address or email address, send the updates to Sheron Huisman or Tanya Hoffmann.

The house account will be changed to Capital Improvement Account.

New Business:

Special Board Meetings – This is to notify our membership that the Board of Directors has set aside one day a week, every Wednesday from 6:00 PM – 9:00 PM. These meetings will be posted at the clubhouse when in session.

The annual board meeting/picnic will be the 4th Saturday in June this year. Mark your calendars for June 22nd.

Member Comments:

A member asked about renting the clubhouse: Clubhouse rental for members is: \$25, \$50, \$75 (basically, \$1 per person in increments of 25, 50, and 75 people). All members have first priority in the month of January, beginning February 1st the clubhouse rental is opened up to the public on a first come first serve basis.

It was asked, how many board positions will be open: We have 3 open positions this year. Pam Reynolds, Roger Taylor and Wayne Frye have all served their time. We will be electing 3 individuals and the new board will then decide what position everyone will hold.

Meeting was adjourned at 10:30 a.m.