

**SUNSET SANDS COMMUNITY ASSOCIATION**  
**BOARD MEETING MINUTES**  
**February 16, 2013**  
**BOARD MEMBERS**

PRESIDENT	THOMAS MANNING	360-665-0084
VICE PRESIDENT	PAM REYNOLDS	503-616-1249
SECRETARY	TANYA HOFFMANN	503-314-9570
TREASURER	SHERON HUISMAN	360-665-0710
MAINTENANCE	BILL HUISMAN	360-665-0710
DEVELOPMENT	WAYNE FRYE	360-665-2989
ENVIROMENTAL	ROGER TAYLOR	503-780-3837

PRESENT: Pam Reynolds, Tanya Hoffmann, Bill Huisman, Wayne Frye, Roger Taylor.

ABSENT: Tom Manning, Sheron Huisman

**Welcome:** Vice President, Pam Reynolds welcomed the members and called the meeting to order at 9:30 a.m. President, Tom Manning is assisting his daughter with moving and Treasurer, Sheron Huisman is ill.

**MEMBER COMMENTS:** Jan Taylor has enjoyed the county people with the brush clearing. Members can see as they back out of driveways.

**January Minutes:** We have a copy of the minutes here if you haven't seen them. They are posted on the bulletin board also. If corrections need to be made, they will be made next month. A motion to accept the January minutes was made by Roger Taylor and 2<sup>nd</sup> by Bill Huisman, no discussion, motion passed. All minutes are now on the website.

**President's Report: Tom Manning**

Tom will fill us in next month.

**Vice Presidents Comments: Pam Reynolds**

She has been working on putting together a spread sheet of the information that was requested from the members regarding contact information and renter's information. She has only received about 15% of the responses with very few renter's information. If you haven't submitted your information it is not too late.

**Treasurer's Report: Sheron Huisman**

January Profit & Loss summary is available if you didn't pick one up. Phone expense is high, however, we can't do anything about it till June. We can move the phone to the shop and get a huge discount. The main phone will be in the shop but there will be one in the clubhouse also.

**Income**

Member's Dues	\$17,250.00
Club House Rental	\$ 375.00
Services (lost keycard)	<u>\$ 35.00</u>
Total Income	\$17,660.00

**Expenses**

Administrative Business	\$ 464.10
Maintenance	\$ 1,201.62
Utilities, Business	<u>\$ 354.92</u>
Total Expenses	\$ 2,020.64

Net Income **\$ 15,639.36**

**Comments from the membership on Treasurer's Report:** No Comments, Tanya Hoffmann made a motion to accept the Treasurer's Report, Roger Taylor 2<sup>nd</sup>, no further discussion, motion passed.

**Secretary Comments: Tanya Hoffmann**

No Comment.

**Maintenance Report: Bill Huisman**

The playground equipment should ship to us in the next two weeks. We will be ordering the picnic table frames tomorrow on February 17<sup>th</sup>. They should be here in about 30 days. We got a good buy on Rhododendron's, members can purchase from Bill for \$2.50 each. There are 2 varieties, a dark color and a light color. We will have a raised bed at the corner of the park.

The tractor is finally running again after being down for 3 months thanks to Roger. Tree removal can't start till the county gets their equipment out. If the downed trees are in the ditch they are free for the taking. If the smallest end is 8" it is a marketable tree and we can make money on it. Bill has been dragging some down to the clubhouse area but if members take them from the ditch first it is okay. The county has been dumping their chips for our use. We would like to put in a nature trail the other side of the driveway to delineate the property line. We can use some in the chips in the playground area and some on the nature trail.

We paid \$650.00 to have the park area surveyed so we now know exactly where the property line is. We are hoping the sale of the trees will help offset the cost.

Wayne Frye made a motion to accept the maintenance report, Roger Taylor 2<sup>nd</sup>, no further discussion, motion passed.

**Development Report: Wayne Frye**

Major project to report on is McCracken at 209<sup>th</sup> and Crane, he has cleared his lot and wants to replace trees in the green belt.

Contacted by Paul Neiman who has 2 lots, would like to put in a vacation cabin and garage, 3 driveways from the gate of the clubhouse.

Wayne indicated someone's been working on a lot by his but he's had no contact yet.

Seems to be a fair amount of interest. Lots are changing hands

Tanya Hoffmann made a motion to accept the maintenance report, Roger Taylor 2<sup>nd</sup>, no further discussion, motion passed.

### **Environmental Report: Roger Taylor**

Roger indicated that we have had a lot of cars speeding in our community. We have called the county to set up a speed trap so watch your speeds.

Jan Taylor volunteered to call the county about getting the lines repainted on the roads.

City water comments: If you are experiencing low water pressure, call the city and complain. Talk to the Manager, that's the only way we will get them to install the bladder to equalize the water pressure. North Beach Water has sent out letters asking people to put in a valve on the other side of meter as a shut off valve. We will have more information at the next meeting. Don't sign anything otherwise you are possibly signing away your grandfather clause rights.

The county is done with the brush cutting, but are still cutting down the leaning trees.

Tanya Hoffmann made a motion to accept the environmental report, Bill Huisman 2<sup>nd</sup>, no further discussion, motion passed.

### **Old Business:**

Spreadsheet of lots and whether they are owner occupied/renter occupied, improved and unimproved lots. We will keep asking for the information to be turned into us.

Tree removal from green belt. It is not too late to request trees to be marked. The release of liability forms are here to fill out. Contact Roger or Bill to come out and look at what you want cut so they can be marked.

### **New Business:**

Develop a 5 year Capital Improvement Plan

We have requested estimates from North Beach Alarm & Security for the camera's but haven't gotten anything back yet.

Budget committee will re-convene in March. If you are interested in joining the committee, contact Tom or Sheron.

### **Member Comments:**

No comments

Meeting was adjourned at 10:06 a.m.