

SUNSET SANDS COMMUNITY ASSOCIATION

BOARD MEETING MINUTES

November 16, 2013

BOARD MEMBERS

<u>PRESIDENT</u>	<u>THOMAS MANNING</u>	<u>360-665-0084</u>
<u>VICE PRESIDENT</u>	<u>JAN TAYLOR</u>	<u>503-543-3934</u>
<u>SECRETARY</u>	<u>TANYA HOFFMANN</u>	<u>503-314-9570</u>
<u>TREASURER</u>	<u>SHERON HUISMAN</u>	<u>360-665-0710</u>
<u>MAINTENANCE</u>	<u>BILL HUISMAN</u>	<u>360-665-0710</u>
<u>DEVELOPMENT</u>	<u>WAYNE FRYE</u>	<u>360-665-2989</u>
<u>ENVIROMENTAL</u>	<u>ROGER TAYLOR</u>	<u>503-780-3837</u>

PRESENT: Tom Manning, Jan Taylor, Tanya Hoffmann, Sheron Huisman, Bill Huisman, Wayne Frye, Roger Taylor

Welcome: President, Tom Manning welcomed the members and called the meeting to order at 9:30 a.m.

MEMBER COMMENTS: The only comment was a member asking about the wetland issue from last month.

October Minutes: A motion to accept the October minutes was made by Sheron Huisman and 2nd by Roger Taylor, no further discussion, motion passed.

President's Report: Tom Manning

There will be a Memorial Service on December 7th at the clubhouse for Frank Hughes who passed away. The board would like to donate the use of the clubhouse and provide an additional \$100 toward the service for the many hours that Mr. Hughes donated to the Association. A motion was made by Tom Manning and 2nd by Bill Huisman to provide the clubhouse and \$100 to the Memorial Service, no further discussion, motion passed.

The Board has decided to leave the annual meeting and budget approval in June, but will move from a fiscal year to a calendar year for tax purposes. A motion was made by Sheron Huisman to move the accounting year from a fiscal year to a calendar year, 2nd by Tom Manning, no further discussion, motion passed.

Due to burglaries and vandalism in the park area Sunset Sands will be having the park area closed from 7:00 PM till 7:00 AM every day until next spring when the days start getting longer again. Motion was made by Tom Manning to close the park from 7 PM - 7 AM for the winter months, when daylight savings time begins the park will stay open later. Motion was 2nd by Tanya Hoffmann, no further comments, motion passed.

Vice Presidents Comments: Jan Taylor

Jan Taylor gave an update on Fun Beach, Tanya Hoffmann donated new shirts embroidered with a Sunset Sands Logo on them for the committee to wear when they are out prospecting for renting the clubhouse. The committee is looking at bringing in some kayak groups to use the lake and bayside.

Jan would like to Thank the following people for their work volunteering to clear the brush for the last week: John, Sherry & Butch, Sheron & Bill, and Gary. With the logging going on, it will take a lot of people to man the roads to keep the brush cleaned up. We are always looking

for volunteers.

A motion to accept the Vice President's Report was made by Roger Taylor and 2nd by Tom Manning, no further discussion, motion passed.

Treasurer's Report: Sheron Huisman

The Accountant met with Sherry Mullinex and Sheron Huisman this last week and set up Sunset Sands Community Association as a new company with proper accounts.

Sheron gave an early reminder about up-coming dues. Dues notices have been sent out and all dues are due by January 31, 2014. Dues are late effective February 1, 2014.

The September Profit & Loss summary is below.

Income

Member's Dues	\$ 8,750.00		
Club House Rental	\$ 25.00		
Interest	\$ 188.53		
Other Income	\$ 30.00 (Key Reactivation)		
Late Fee	\$ <u>100.00</u>		
Total	\$ 9,093.53	Total Income	\$ 9,093.53

Expenses

Administrative			
Advertising	\$ 220.00		
Insurance, Bus	\$ 1,448.50		
Legal/Prof Fees	\$ 12.50		
Legal Fees	\$ 800.00		
Office Supplies	\$ 198.84		
Postage	\$ 132.81		
Printing & Reproduction	\$ <u>0.00</u>		
Total	\$ 2,812.65		
Cleaning Service	\$ 330.00		
Maintenance			
Fire Permit	\$ 25.00		
Fuel	\$ 19.00		
Materials	\$ 148.70		
Service & Parts	\$ 56.64		
Supplies	\$ 8.09		
Tools	\$ <u>14.35</u>		
Total	\$ 271.78		
Meeting Donuts	\$ 31.35		
Utilities, Business			
Garbage	\$ 19.39		
Gas & Electric	\$ 126.42		
Telephone	\$ 216.66		
Water	\$ <u>73.82</u>		
Total	\$ 436.29		

Total Expenses	<u>\$ 3,882.07</u>
Net Income	\$ 5,211.46

A question was asked by a member: "How much profit can we make before losing non-profit status?" The answer is: under 60% to stay non-profit.

Sheron Huisman has sent out foreclosure letters and 3 people have paid.

A request was made to have a separate line item for the tractor showing the amount of money saved for the new tractor by Roger & Bill doing the landscape maintenance.

Tom Manning has indicated that he will sign letters for tax purposes showing volunteer hours at \$25.00 an hour plus mileage for tax purposes.

A motion to accept the Treasurer's Report was made by Tanya Hoffmann and 2nd by Roger Taylor, no further discussion, motion passed.

Secretary Comments: Tanya Hoffmann

The Board has received a complaint about a renter who has a boom box up loud and irritating his neighbors. The renter generally doesn't do it after 10:00 PM. The Association will contact the owner indicating the renter is disturbing the peace.

A member commented that there is a black lab running loose and possibly belongs to people across from the Mullinex place.

If you ever notice any incorrect information, please let Tanya know. Check the website often to see what's happening in Sunset Sands. The website address is: www.sunsetsands.net check it out. If you would like anything added, please email Tanya@sunsetsands.net if you would like to submit any of your favorite pictures of Sunset Sands or the surrounding area/activities, they can be posted to our gallery page.

A motion to accept the Secretary's Report was made by Bill Huisman and 2nd by Roger Taylor, no further discussion, motion passed.

Maintenance Report: Bill Huisman

The logger will be here a while, we will meet with him on November 19th. We will only be removing the brush from along the roadside. While the logger is in Sunset Sands there will be no wood cutting allowed. If anyone hears a chain saw and it's not the logger, please call Bill Huisman or Roger Taylor (only while the logging is going on).

Our burn permit is good all year and costs \$25.00.

We still have a couple park benches available.

A motion to accept the Maintenance Report was made by Tanya Hoffmann and 2nd by Roger Taylor, no further discussion, motion passed.

Development Report: Wayne Frye

Super slow, no formal request since August. Wayne Frye has received an occasional phone call but nothing formal.

Pam Reynolds with the Architectural Committee reported that the evaluations of the lots is complete. A couple properties have been red flagged and will be turned over to the board for action.

Roger Taylor made a motion to accept the Development Report, Jan Taylor 2nd, no further discussion, motion passed.

Environmental Report: Roger Taylor

The decks are finished, still more rot in the clubhouse that we will have to deal with when we replace the windows. We have a signed contract for the roof replacement. The brush in the park area has been cleaned out and we are currently working on the BBQ area which should be completed by next month.

We have interview 3 companies for estimates for security cameras. We really want a camera at 227th. The Clubhouse and shop will be armed with cameras and sirens. We are also looking at a camera that photographs license plates.

We are getting estimates for a new 6 foot high vehicle and walk gate to make the entrance to the park area more secure.

Loomis Lake Project – The County doesn't really know what is going on. If the lagoon is man-made, it falls under different rules. The State of Washington is currently taking test in the lake.

Volunteers are still needed, please call Roger if you are able to help out. Don't forget, by volunteering for 4 hours, your name will go in the drawing for the picnic table.

Comment: Larry Weir asked if we can look into getting a dock? The answer is: it is in the 5 year plan.

A motion to accept the Environmental Report was made by Sheron Huisman and 2nd by Tom Manning, no further discussion, motion passed.

Old Business:

Decoration Committee – decorating the clubhouse the week after Thanksgiving. Christmas Potluck, December 21st 5 PM Social, 6 PM Dinner. Funny White Elephant gift exchange. The Association will provide Prime Rib (Pam Reynolds cooking) and beverages.

New Business:

Special Board Meetings – This is to notify our membership that the Board of Directors has set aside 1 day a week, every Wednesday from 6:00 PM – 9:00 PM if needed. It will be posted at the clubhouse when in session.

Member Comments:

Are we hiring a landscaper in the Spring? We will get 3 bids, Sharon Bohan needs a landscaper also.

Meeting was adjourned at 10:45 a.m.

Next meeting is December 21, 2013, 9:30 AM