

**SUNSET SANDS COMMUNITY ASSOCIATION**  
**MINUTES OF THE BOARD MEETING**  
**FEBRUARY 19, 2011**

<b>PRESIDENT</b>	Tom Andersen	665-2478	<a href="mailto:tom@sunsetssands.org">tom@sunsetssands.org</a>
<b>VICE PRESIDENT</b>	Tammy McBane	503-771-6144	<a href="mailto:tammy@sunsetssands.org">tammy@sunsetssands.org</a>
<b>SECRETARY</b>	Becky Andersen	665-2478	<a href="mailto:becky@sunsetssands.org">becky@sunsetssands.org</a>
<b>TREASURER</b>	Rene Cook	503-742-3163	<a href="mailto:rene@sunsetssands.org">rene@sunsetssands.org</a>
<b>MAINTENANCE</b>	Kristi Rainey	665-2789	<a href="mailto:kristi@sunsetssands.org">kristi@sunsetssands.org</a>
<b>DEVELOPMENT</b>	Wayne Frye	665-2989	<a href="mailto:wayne@sunsetssands.org">wayne@sunsetssands.org</a>
<b>ENVIRONMENTAL</b>	Pam Reynolds	503-616-1249	<a href="mailto:pam@sunsetssands.org">pam@sunsetssands.org</a>

**PRESENT:** Tom Andersen, Tammy McBane, Rene Cook, Becky Andersen, Kristi Rainey, Pam Reynolds and Wayne Frye

**MEMBERS PRESENT:** 9

President Tom Andersen called the meeting to order at 9:30 AM.

**REPORTS FROM THE DIRECTORS**

**MINUTES:** The minutes of the previous meeting were distributed by hand to those attending the meeting. There was one correction. Kristi Rainey moved to accept the Minutes as presented. Tammy McBane seconded the motion. The motion carried unanimously.

**TREASURER:** Copies of the Report were distributed in hard copy to those present at the meeting. Rene Cook read the following report:

**Checking Account**

Balance as of 1/31/2011 \$ 13,498.24

*INCOME:*

Members Dues	30,815.00
Late Fee	25.00
Cleaning Deposit Refund	-100.00
Interest Income	<u>1.96</u>

Total Income: \$ 30,741.96

**EXPENSES:**

Administration	\$ 372.11
Maintenance:	1,787.54
Utilities:	<u>680.13</u>

Total Expenses: \$ 2,839.78

Balance as of 1/31/2011: \$ 41,400.42

## HOUSE ACCOUNT

Balance as of 1/31/2011	\$31,372.54
Income	0.00
Expenses	0.00
House Account Balance 1/31/2011	\$31,372.54
Contract Balance 1/31/2011	\$31,372.54
ACCOUNTS RECEIVABLE 1/31/2011	\$17,873.00
CONTRACT BALANCE 1/31/2011	\$16,634.43

Becky Andersen made a motion to accept the Treasurer's report subject to audit. Tammy McBane seconded and the motion carried unanimously.

**MAINTENANCE:** Kristi Rainey reported that Bob Thompson had completed the following:

- Regular rounds
- Picked up trash on roadways
- Check restrooms – clean on daily basis
- Cleaned clubhouse (three times per week)
- Regularly open clubhouse and gate for events
- Worked on main gate locking mechanism
- Basket ball hoop needs repair
- Brush pick up
- Met with locksmith regarding new system
- Gutters
- Cleaned furnace filters
- Unplugged men's shower house sink
- Burned brush pile
- Worked on trailer lights
- Removed downed tree on Crane
- Unplugged kitchen sink
- Unplugged women's shower house sink
- Cleaned equipment
- Washed clubhouse windows
- Trimmed walkways
- Dredged driveway
- Cleaned all furnace vents
- Cleaned generator, heat pump and propane tank
- Spot cleaned all carpet

Pam Reynolds moved to accept the report, Tammy McBane seconded and the motion carried unanimously.

**DEVELOPMENT:** Wayne Frye reported the following: There were no calls or requests for the month.

Tammy McBane moved to accept the report, Rene Cook seconded and the motion carried unanimously.

**ENVIRONMENTAL:** Pam Reynolds had nothing to report. Pam would like to see what the budget would allow for new plantings/landscaping.

Rene Cook reported the following on the downed tree in the inlet:

- Mike Nordin of the PCD inspected the downed trees and informed SSCA that he would take the report to PCD board, include our concerns. Washington Department of Fish and Wildlife has agreed to allow removal of tree roots but not the limbs from the lake. As it stands, F & W regards the downed tree as fish habitat and will probably not approve the removal of the entire tree. PCD will get back to us with the results and estimate of costs.

Becky Andersen moved to accept the report, Tammy McBane seconded and the motion carried unanimously.

### **CORRESPONDENCE**

- by Long Beach Commercial Security to update our passkey system.
- E-mail dated 2/18/11, from Rene Cook regarding a "Loomis Lake" inquiry as to why Loomis Lake appears to be lower than normal. Michael Collins, Director/County Engineer, replied and said some channel maintenance has been performed downstream that opened up better flow from the lake. Now, all of the drainage systems were drained down due to the lack of rainfall in the last few weeks. They have staff gauges in place to monitor the water elevations throughout the Loomis outfall system. They have means to control the lake water elevation via adding boards to the culvert near 220<sup>th</sup> street and retain the lake water elevation during the summer time.

### **OLD BUSINESS**

*Problem trees:* Following is an open letter to the membership from Rene Cook regarding problem trees:

Dear Sunset Sands Members:

Many of us have "Problem Trees " on our property or know someone who does. We have an opportunity to get these trees removed at cost. The Pacific Conservation District is willing to work with each of us to get the problem trees taken care of. The PCD will come to your property and give you an estimate and let you know if the trees are indeed a problem. Any trees to be removed in the greenbelts will require board approval prior to removal. Please contact me at [rene@sunsetlands.org](mailto:rene@sunsetlands.org) or call me 360-591-1035. If you are interested, the information I will need is your property address, contact information, number of trees and location on property. I will submit all information to the PCD board for approval. Time line for appraisals has been extended, like to submit requests by mid March. Please contact me ASAP.

Thank You  
Rene Cook

Tom Andersen moved to adjourn the meeting; Tammy McBane seconded the motion, and the meeting was adjourned at 10:00 AM.

Respectfully submitted,

Becky Andersen  
Secretary